

**Alberta Lake Management Society  
Annual General Meeting  
Minutes  
Wednesday November 25 2021 6:30 pm  
Zoom Virtual Meeting**

**Minutes**

1. Call meeting to order. Establish quorum.

**General membership present:** Anto Davis, Roger Montpellier, Jack Swainson, Patricia Fish, Stan Franklin, Jay Byer, Richard Bourgeois, Blake Bartlett, David Ball, Don Davidson, Daren Lorentz, Walter Neilson, Brian Deheer, Devon Shouldice, Wendell Koning, Al Sosiak, Kate Lovsin, Graeme Strathdee, Janine Higgins

**Directors present:** Adam Norris, Breda Rahmanian, Mike Christensen, Dörte Köster, Rosemarie Ferjuc, Phillip Sutton, David Trew, Kellie Nichiporik, Brendan Ganton

**Staff present:** Bradley Peter, Caleb Sinn

- Meeting called to order: 18:35
- Quorum established.

2. Approval of the 2020 AGM Agenda (Köster)

- ***Motion (Don Davidson, Phil Sutton) to approve the annual general meeting agenda. 27 in favour of the motion. None opposed. Carried.***

3. Approval of 2020 AGM Meeting Minutes (Rahmanian)

- Minutes from the 2020 ALMS AGM were presented for discussion.
- Section 3 in regards to the minutes typo correct from 2018 to 2019.
- ***Motion (Kellie Nichiporik, Adam Norris) to approve minutes of the 2020 Annual General Meeting. 27 in favour of the motion. None opposed. Carried.***

4. Annual Report (Peter, Sinn, Köster)

- Report from the Chair (Köster)
  - Chair report new for 2020-2021 year and focusses on the Board of Director activities.
  - Thank you to current and former Board members for their contributions.
  - 2020-2021 activities included bi-monthly meetings, strategic plan updates, policy manual review, by-laws update, review of occupational health and safety policy, update of the HR manual, Executive Director annual performance reviews, supporting Executive Director in day-to-day management, salary band analysis for Executive Director, and Program Coordinator positions.
  - Several working committees undertook work in 2020-2021: scholarship, technical, nomination (new for 2020-2021), and workshop.
  - The Board also provides policy advice. For example, letters to Minister of Environment and Parks in Alberta, Alberta Water Council (Jay), Alberta Water Council Project Teams attended by several Board members.
  - Acknowledgement to Executive Director Brad, ALMS Staff, and volunteers.
- Annual Report for 2020-2021 from Executive Director (Peter, Sinn)
  - Thank you for numerous financial sponsors. Acknowledgment of volunteers, Board, supporters, and Staff.
  - Lakewatch
    - Two Lakewatch staff hired in 2020. 407 volunteer hours completed. 25 lakes sampled. 100% completion rate for lake sampling with 101 sample events.

- Multi-basin sampling of Moose Lake completed under Lakewatch.
  - All data uploaded to AEP water quality database and is available in reports on ALMS website. A trend analysis summary report is now available in the ALMS Lakewatch reports. An enhanced ion analysis for each Lakewatch report is now included in the reports.
  - 2020 volunteer of the year awarded to Richard Normandeau. 2021 volunteer of the year awarded to Daren Lorentz.
- LakeKeepers
  - Summer LakeKeepers: 16 lakes sampled over 30 monitoring trips completed by 11 volunteers across 3 major watersheds.
  - Acknowledgment to Mighty Peace Watershed Alliance and David Trew.
  - Winter LakeKeepers program is rapidly growing with 59 volunteers. Volunteers collected 90 samples from 46 locations on 41 different lakes.
  - Data for both open water and under ice programs are uploaded into DataStream and a summary report is available on the ALMS website.
- Invasive Species Monitoring
  - Updated Aquatic Plants of Alberta Guide in 2020 and is available for free online for download or for purchase in hard copy.
  - ALMS monitored for water milfoil (Eurasian milfoil) alongside the Provincial Laboratory. Sampled 28 lakes and no invasive species were detected.
  - Acknowledged Michelle Gordy for assistance with the program.
  - Monitored for zebra mussels with none detected.
  - ALMS supported Alberta Health with Recreational Beach Monitoring program in 2020 and completed collection of 123 water samples.
- University of Alberta Vinebrook Lab, ABMI, Pigeon Lake Watershed Association, and ALMS coordinated to collect data to develop a tool to visualize chl-a using a satellite tool (e.g., estimation of chl-a variability across lake, extent and severity of cyanobacteria blooms). Collected 100 samples in 2020. The tool may be calibrated to develop visualization for other lakes. Program continued in 2021.
- 2020 Scholarship was awarded to Sydney Huculak.
- Annual workshop held virtually. 8 speakers presented. Recordings are available online.

## 5. Bylaw Amendment (Köster)

- A bylaw working group updated ALMS bylaws in 2020 to modernize and declutter the existing bylaws.
- Key changes were:
  - Removal of the purpose and objectives of the Society as they do not need to be defined in the bylaws.
  - Adding members rights such as receiving notices of meetings, attending general meetings, standing for election, and having one vote.
  - Adding member responsibilities such as acting in accordance with ALMS vision, mission, and values.
  - Defining a membership term (October 1 – September 30) to allow ALMS to track membership annually.
  - Specifying a minimum number (six) of Directors.
  - Defining a maximum Director term limit of four consecutive, two-year terms following by one year break (unless no replacement is available).
  - Updating the duties of Directors and Officers.
  - Clarifying that cheques must be signed by two members of the executive committee and the executive director has been included as a potential signatory.
- Membership asked if there should be more clarity on process to become a member and should the membership term be longer to reduce the paperwork. Annual membership is easier to track to

determine who can vote at the AGM. From an administration perspective it would not be onerous to email for the membership annually. Moving forward there is a plan to provide more clarity on the process to become a member.

- **Motion (Adam Norris, Kellie Nichiporik) to repeal the existing bylaws of the Alberta Lake Management Society and replace them with the November 2021 bylaws. 19 in favor of the Motion. 6 abstained. None opposed. Carried.**

#### 6. Financials 2020-2021 (Norris)

- Review engagement report (conducted by Yaremchuk and Annicchiarico) was presented: Assets at end of the fiscal year were \$350,337, net liabilities were \$32,370, and net assets were \$277,967. Revenue was \$298,720, expenses were \$277,967, and excess of revenue was +\$8,855.
  - ALMS holds a Canada Emergency Business Account loan for \$40,000 payable by 31 December 2022.
  - Differences between 2021 and 2020 revenue and expenses was primarily driven by reduced funding which resulted in less summer staff and less lakes monitored in 2021 relative to 2020. There was modest growth in the LakeKeepers program resulting in an increase in total expenses in 2021.
  - Individual donations are captured under “other.” This Review engagement report presents financials up to March 2021. The donation from the Sylvan Lake Watershed association will be presented in the 2021-2022 review engagement report.
  - Membership asked if there was an opportunity to use some of the ~\$250,000 in ALMS reserve towards a special project or if it was all needed as contingency. Brad indicated that ALMS maintains a financial reserve, requires some drawdown room, but can discuss if the money could be used towards a project at a future Board meeting.
- Acknowledgement to Patricia Fish as the ALMS Bookkeeper.
- **Motion (Adam Norris, Philip Sutton) to accept the 2021 review engagement report as presented. 24 in favour. None opposed. Carried.**

#### 7. Elections to the ALMS Board (Ferjuc)

- ALMS nominations committee conducted Board “needs assessment” to help identify sources of sector/knowledge gaps on the Board, solicited nominations from ALMS membership, reviewed applications for the Board of Directors, and hosted meetings with potential candidates.
- The nominations committee received two nominations to the Board of Directors: Wendell Koning and Devon Shouldice.
- Directors standing for re-election: Brendan Ganton, Rosemarie Ferjuc, Kellie Nichiporik, Mike Christensen, Adam Norris, and Jay White.
- Directors that are leaving the Board are David Trew and Erin Cameron. ALMS thanks Erin and David for their contribution to the Board of Directors and the ALMS organization.
- ALMS Board is permitted to have a maximum of 15 Directors. The proposed slate of 8 Directors combined with four Directors whose terms are not up for renewal, will result in a total of 12 Directors in 2022.
- **Motion (Daren Lorentz, Brian Deheer) to approve the slate of 8 directors for re-election to the ALMS Board. 24 in favour. None opposed. Carried.**
- Elected Directors:
  - Wendell Koning
  - Devon Shouldice
  - Brendan Ganton
  - Rosemarie Ferjuc
  - Kellie Nichiporik
  - Mike Christensen
  - Adam Norris

- Jay White

8. Adjournment

- Meeting adjourned at 19:47.