

**Alberta Lake Management Society**  
**Annual General Meeting**  
**Minutes**  
**Wednesday November 23 2023 6:30 pm**  
**Zoom Virtual Meeting**

**Minutes**

1. Call meeting to order. Establish quorum.

**General membership present:** Brian Deheer, Colin Cote, Eric Camm, Norval Horner, Tara Lepine, Kate Lovsin, Bruce Kosugi, Don Davidson, Cody Jacknife, Richard Bourgeois, Kayla Hellum, Holly Clark, Kelly Dion-McFeeters, Wendy Birch, David Barrett, Jordyn Lajeunesse, Eveline Hartog, Richard Normandeau, Margaret Glasford, Geoff Holroyd

**Directors present:** Adam Norris, Breda Rahmanian, Mike Christensen, Brendan Ganton, Wendell Koning, Steph Neufeld, Jennifer Kerr, Melissa Logan, Dorte Koster

**Staff present:** Bradley Peter, Kirsten Letendre, Brittany Onysyk

- Meeting called to order: 18:37
- Quorum established.

2. Approval of the 2023 AGM Agenda (Christensen)

- ***Motion (Wendell Koning, Steph Neufeld) to approve the annual general meeting agenda. 24 in favour of the motion. None opposed. Carried.***

3. Approval of 2022 AGM Meeting Minutes (Rahmanian)

- Minutes from the 2022 ALMS AGM were presented for discussion.
- ***Motion (Wendell Koning, Jennifer Kerr) to approve minutes of the 2022 Annual General Meeting. 21 in favour of the motion. None opposed. Carried.***

4. Annual Report (Peter, Christensen)

- Annual Report for 2022-2023 from Executive Director (Peter)
  - Acknowledgment of Indigenous and Metis communities of Alberta
  - Acknowledgement of current and former staff for their contributions to ALMS.
  - Acknowledgement and thank you to ALMS sponsors for financial support including Alberta Environment and Protected Areas, Alberta Health, Alberta Center for Toxicology, LICA, Alberta Conservation Association, University of Alberta, North Saskatchewan Watershed Association, Land Stewardship Center, Mayatan Lake Management Association, Pigeon Lake Watershed Association, Government of Canada, and Bass Pro Shop Cabela's Outdoor Fund
  - Strategic Objective #1 (Monitoring and Research Goals):
    - Lakewatch program: 26 lakes sampled, 103 sampling trips, 532 volunteer hours, AIS monitoring, and 14 long-term trend reports.
    - 2022 Volunteer of the Year was Wabamun Watershed Management Council. ALMS thanks the Council for all their support.
    - Lakekeepers program: In summer, 16 lake samples and 26 monitoring trips. Key partnerships with Mighty Peace Watershed Alliance, Mackenzie County, Alberta Conservation Association, and others. In winter, ~200 monitoring trips, 984 volunteer hours, 99 locations sampled, 77 waterbodies.
    - Lakes of the Carvel Pitted Delta: 50 lakes monitored, development of bathymetric charts, unique groundwater relationships. Thanks to Mayatan Lake Management Association.

- Pigeon Lake High Frequency Sensor buoy installed in December to April 2023 to read dissolved oxygen and temperature at 3 depths and hourly light readings.
    - Recreational beach monitoring program: 182 recreational beach water samples collected to support Alberta Health and Alberta Health Services. Ten sampling events at Lac Ste Anne to support enhanced monitoring for Papal visit.
    - Indigenous community-based monitoring supporting 7 Indigenous communities in Alberta's oil sands region with winter lake monitoring and enhanced monitoring for industrial pollutants. Participated in 2 Indigenous-focused workshops. Site visits to communities and attendance at fish camps. 23 total sampling events across all communities.
    - Aquatic plant surveys: 52 samples for Dreissenid mussels and spiny water flea from 26 lakes, 31 samples tested for Eurasian watermilfoil, 98 aquatic plant samples from Lacombe Lake. No aquatic invasive species detected in 2022.
    - 2022 ALMS Scholarship recipient Ceilidh Welch for assessing the reliability of a community-based approach to qPCR water monitoring.
  - Strategic Objective #2 and #3 (Communications, Lake Management Goals)
    - Alberta Water Council: Jay White and Steph Neufeld Directors of ALMS sit on the Water Council. Contributed to Water for Life Action Plan Project Team and Source Water Protection Phase 1 (THREATS platform)
    - Lake Stewardship Community of Practice met five times from May 2022 to July 2023 on various lake management topics.
    - Annual conference held 28-29 September in St Albert. 18 speakers, 80 attendees, Indigenous awareness training (Eleven Eleven Consulting), tour of John Poole wetland. Thank you to the workshop sponsors.
    - 32 public outreach events and presentations to ~1500 Albertans, quarterly newsletter to ~3000 contacts, presentations at several conferences/workshops/forums.
    - Community engagement via Lacombe Lake Aquatic plant Bioblitz.
  - Strategic Objective #4 (Internal/organizational goals)
    - Modernized HR handbook, reviewed and updated salary bands, formed Board strategic planning committee, modernized ALMS bookkeeping process.
    - Nominated Jennifer Kerr, Mike Conway, and Melissa Logan to the Board.
    - Developed successful project proposals through Oil Sands Monitoring, University of Alberta, and University of Calgary.
    - Successful proposal for increased operational funding through Environment and Protected Areas.
- Upcoming for next year: satellite validation project, emerald award, NALMS leadership award, NALMS photo contest award, Indigenous Community-based Monitoring, and conference in Sylvan Lake.

## 5. Financials 2022-2023 (Norris)

- The 2022-2023 Review engagement report (conducted by Yaremchuk and Annicchiarico) was presented. Review found that position statements accurately represent ALMS financials. High level overview of financials as follows:
  - Cash at end of year \$158,796, GIC \$25,000, and accounts receivable \$202,723. Lower than year prior due to high number of receivables later received early in next fiscal year. Assets of \$428,984
  - Accounts payable and liabilities were \$60,879 (MC expense, bookkeeper transition, and analytical expenses)
  - Deferred revenue is \$29,438 (World water day funds, Sylvan Lake funds, and Little Beaver Lake funds)
  - CEBA Loan (\$40,000) will be returned with up to 25% loan forgiveness in December 2023.

- Total revenue was \$555,022, which was higher than year prior due to acquisition of Oil Sands Monitoring grant and return to in-person workshop.
- Total expenses of \$520,853, which was higher than year prior due to return to LakeWatch program (full) post-COVID, expenses for Oil Sands monitoring, return to in-person workshop, and travel to NALMS.
- Excess revenue of \$34,169. Used to support appropriate cash reserve given significant increase in expenses.
- **Motion (Adam Norris, Brendan Ganton) to accept the 2022 review engagement report as presented. 20 in favour of the motion. None opposed. Carried.**

6. Elections to the ALMS Board (Christensen)

- ALMS nominations committee was comprised of Kellie Nichiporik, Mike Christensen, and Rosemarie Ferjuc.
- Nomination committee worked to solicit nominations to the Board, review applications to the Board of Directors, and meet with potential candidates.
- The nominations committee received one nomination (Eric Camm) to the Board of Directors with 8 Directors up for term renewals (Mike Christensen, Rosemarie Ferjuc, Kellie Nichiporik, Adam Norris, Brendan Ganton, Wendell Koning, Devon Shouldice, and Jay White).
- ALMS Board is permitted to have a maximum of 15 Directors. The proposed slate of 9 Directors combined with 5 Directors whose terms are not up for renewal, will result in a total of 14 Directors in 2023-2024.
- **Motion (Brian Deheer, Steph Neufeld) to approve the slate of 9 Directors to the ALMS Board of Directors. 24 in favour of the motion. None opposed. Carried.**
- Elected Directors:
  - Eric Camm
  - Mike Christensen
  - Rosemarie Ferjuc
  - Kellie Nichiporik
  - Adam Norris
  - Brendan Ganton
  - Wendell Koning
  - Devon Shouldice
  - Jay White

7. Adjournment

- Meeting adjourned at 19:26.